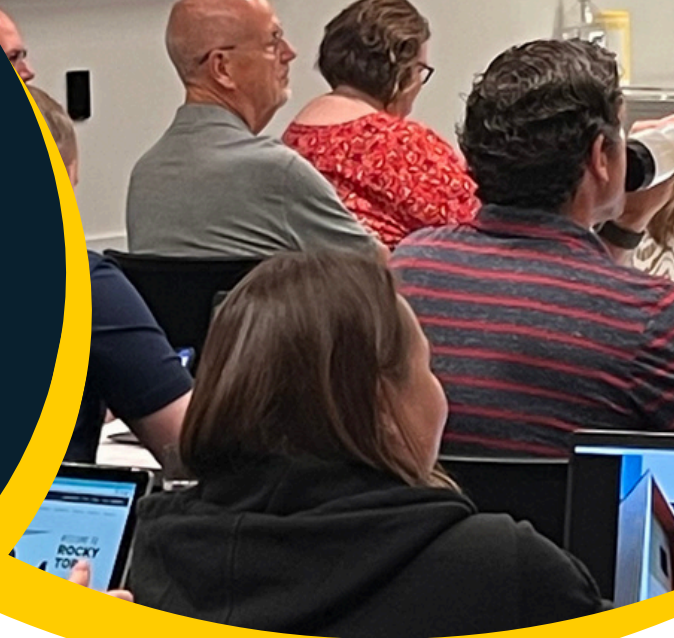


Updated County Commissioner Training Requirements



Overview

Beginning September 1, 2018, newly-elected or appointed county commissioners must complete orientation training provided by CTAS per T.C.A. § 5-5-113, along with 8 hours of annual continuing education. The Tennessee Comptroller of the Treasury publishes an annual list of commissioners and their compliance status.

Get Started!

To begin your training, please request a k@te account to track your training.

Your Orientation training will be posted to your k@te account to be completed within 120 days. Your recertification credits start the first year and must be completed by September 1 of each year.

Orientation

- Must be completed within 120 days of election or appointment.
- Can attend CTAS County Officials Orientation Program (COOP) in person or online through K@te.
- Newly elected commissioners should contact CTAS to register for online training.
- For K@te enrollment assistance, contact the CTAS training department.

Continuing Education

- Requires at least 8 hours annually, from September 1 to August 31.
- For new commissioners, the compliance period begins on the first September 1 after election or appointment.
- Orientation training does not count toward the continuing education requirement.