



County Technical
Assistance Service

INSTITUTE *for* PUBLIC SERVICE

2024 County Officials Orientation Program

August 20-22 • Hilton Cool Springs • Franklin



August 2024

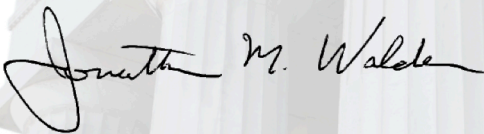
Welcome to the 2024 County Officials Orientation Program (COOP)! This event is sponsored by County Technical Assistance Service (UT CTAS), an agency of the University of Tennessee Institute for Public Service. UT CTAS provides technical assistance covering a wide variety of county government topics as well as resourceful and timely training to county officials across the state.

The purpose of this conference is to prepare you to take office September 1. Throughout your time with us this week, you will receive general information pertaining to county government in Tennessee, as well as specific information about the office to which you have been elected.

Sessions will be presented and facilitated by UT CTAS staff along with elected and appointed state officials. This program provides an agenda and biographical information on the key university and county association personnel with whom county officials may interact during their tenure in county government.

Congratulations on your election! We look forward to working with you throughout your career in county government.

Sincerely,

A handwritten signature in black ink that reads "Jon M. Walden". The signature is fluid and cursive, with the first name "Jon" being the most prominent.

Jon Walden
UT CTAS Executive Director



Opening General Session

Meridian Ballroom

Tuesday, August 20

for Assessors of Property and Highway Officials

1:00 pm Opening Session & Welcome | Jon Walden, UT CTAS Executive Director

Presentation of the Colors

Invocation

Association Welcome

Introduction to CTAS

2:00 pm Legal Issues for County Officials | CTAS Legal Services

2:30 pm Break | in Hallway

3:00 pm Legal Issues for County Officials, continued | CTAS Legal Services

5:00 pm Adjourn | Dinner on your own

BREAKOUT SESSIONS

Wednesday, August 21

for Assessors of Property &
Highway Officials

**8:00 am Assessors of Property
Meridian BCD**

**8:00 am Highway Officials
Meridian A**

**12:00 pm Lunch | Served in Breakout
Room**

5:00 pm Adjourn

ASSOCIATION EVENT

Thursday, August 22

Hosted by the Tennessee Association of
Assessing Officers & the Tennessee
County Highway Officials Association

**8:00 am TNAAO
Assessors of Property
Meridian BCD**

**8:00 am TCHOA
Highway Officials
Meridian A**



RANDY BOYD was appointed president of the University of Tennessee by the UT Board of Trustees March 27, 2020, following a 16-month period as interim president. Boyd took office Nov. 22 following the retirement of UT President Joe DiPietro. As UT's 26th president, Boyd serves as the chief executive officer of a statewide university system. The flagship campus in Knoxville includes the Space Institute in Tullahoma and the statewide Institute of Agriculture. The UT System also includes campuses in Chattanooga, Pulaski and Martin; the Health Science Center in Memphis; and the Institute of Public Service. The UT System manages Oak Ridge National Laboratory through its UT-Battelle partnership.

Boyd is the founder of Radio Systems Corp., a Knoxville-based business, with more than 800 employees; offices in six countries; and produce pet-related products under

the brand names PetSafe, Invisible Fence and SportDOG. He also serves as chairman of Boyd Sports and is the owner of the Tennessee Smokies, Johnson City Cardinals, Greeneville Reds and Elizabethton Twins and part owner of the Memphis Redbirds.

Boyd served as chairman of the Tennessee Higher Education Commission and as commissioner of the Tennessee Department of Economic and Community Development. He was a founder and co-chair of the Governor's Rural Taskforce, which exists to help state government and industry leaders find solutions to the biggest challenges facing rural Tennessee.

Boyd also served as Gov. Bill Haslam's special adviser for higher education. He was the architect for Tennessee Promise and Drive to 55 and was the founder and chairman of Tennessee Achieves—all initiatives aimed at increasing the number of Tennesseans with post-secondary degrees to 55 percent by 2025 and decreasing financial hardship for Tennesseans pursuing degrees.

Through his philanthropy, Boyd also supports the Boyd Center for Business and Economic Research and the Anderson Center for Entrepreneurship and Innovation's Boyd Venture Challenge seed grant program for student entrepreneurs, both through the Haslam College of Business at UT Knoxville.

Boyd is the first in his family to graduate from college. He earned a bachelor's degree in business with an emphasis on industrial management from UT Knoxville. Boyd also earned a master's degree in liberal studies with a focus on foreign policy from the University of Oklahoma.

Boyd and his wife, Jenny, live in Knoxville. They have two children and two grandchildren.



DR. HERB BYRD III is vice president of public service at the University of Tennessee. After attending Harding College (Searcy, AR) for two years, Byrd received his bachelor's degree in Animal Science, master's degree in reproductive physiology and PhD in educational leadership, all from the University of Tennessee. Most of his professional career has been spent with his alma mater in UT Extension.

Byrd began his Extension career in 1984 as a 4-H agent in Monroe County. He then worked in McMinn County for seven years in adult agriculture & resource development while serving as county director. In a two-year stint away from UT Extension, Byrd was a vice president with Lads to Leaders, Inc. where he conducted workshops teaching adults how to teach leadership skills to youth.

After returning to UT Extension's state office in 1998, Byrd was responsible for recruitment, personnel, and civil rights and served as UT Extension's affirmative action and EEO officer. In addition, he was also the director of the Extension Evaluation and Staff Development department, organized July 1, 2003. Before his appointment as interim vice president of the Institute for Public Service, he was also the human resources officer for the Institute for Agriculture. Byrd has served on the staff of the University of Tennessee's Leadership Institute since 1999.

The Institute for Public Service (IPS) was created in 1971 by the UT Board of Trustees on the recommendation of former UT president Edward J. Boling, who had a vision to create an institute that would take university expertise to governments and industries across Tennessee, bringing technical assistance, research, consulting services, information and training to Tennessee citizens. IPS became the umbrella organization for UT CTAS when it was created in 1973.



JON WALDEN is executive director of County Technical Assistance Service (UT CTAS), an agency of the University of Tennessee Institute for Public Service. He has been with UT CTAS since October 1993, serving as an administrator of information technology prior to becoming manager of information technology & environmental services in 2002. He was named interim executive director June 1, 2020, and selected as executive director on December 1, 2021.

Before joining UT CTAS, Walden was a programmer analyst with Columbia State Community College. He holds a bachelor's degree in computer science from Tennessee State University and a master of arts in leadership and public service from Lipscomb University.

UT CTAS was created by the Tennessee General Assembly in 1973 at the urging of county officials and their organization, the Tennessee County Services Association (TCSA). County officials wanted an agency to provide prompt, accurate technical assistance on a daily basis to Tennessee's 95 counties.

Tennessee County Highway Officials Association

The Tennessee County Highway Officials Association is a non-profit public interest organization representing all 95 elected and appointed county highway officials before the Tennessee General Assembly, the Governor, and state departments.

www.tnhighwayofficials.org



BRETT HOWELL is executive director of the Tennessee County Highway Officials Association (TCHOA), a nonpartisan, non-profit public service organization representing the goals and objectives of elected and appointed county highway officials in all 95 Tennessee counties. Howell previously served as communications specialist at UT CTAS for more than 26 years, working closely with county associations representing county highway officials, county mayors and county commissioners during that time with state budget analysis, the legislative process, and meeting and communications planning. He received his bachelor's degree from Tennessee Technological University in 1990 and his master's degree in public administration in 2003 from Tennessee State University. Howell received the professional designation of Certified Public Manager from the UT Institute for Public Service Naifeh Center for

Executive Leadership. He began his current position at TCHOA in July 2021.



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Tennessee Association of Assessing Officers

The Tennessee Association of Assessing Officers is a professional organization composed of the elected officials serving as assessors of property in Tennessee's 95 counties, as well as concerned professionals and organizations that assist these officials in carrying out their duties.

www.tnaao.org



WILL DENAMI is executive director of the Tennessee Association of Assessing Officers (TNAAO), a professional organization composed of the elected officials serving as assessors of property in Tennessee's 95 counties as well as concerned professionals and organizations that assist these officials in carrying out their duties.

Will Denami assumed the position of TNAAO executive director in 2007. Will was chosen after an exhaustive search to replace Ralph Cooper after his retirement, who served 10 years as TNAAO's first executive director.



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PREFER PAPER COPIES?

Please visit our website to download all of our materials from this orientation program

WWW.CTAS.TENNESSEE.EDU/COOP2024

CTAS County Government Consultants

Our County Government Consultants are your first point of contact for technical assistance. Be sure to say hello!

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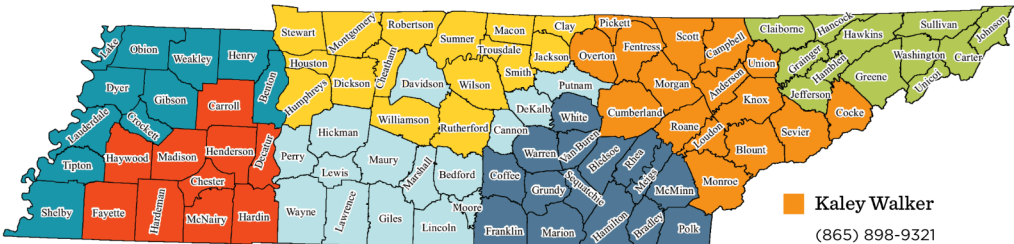
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Anderson, Blount, Campbell, Cocke, Cumberland, Fentress, Knox, Loudon, Monroe, Morgan, Overton, Pickett, Roane, Scott, Sevier, Union

Get social with us!



AFTER SEPTEMBER 1ST

Please verify your contact information on our website.

1. Please go to **www.ctas.tennessee.edu**
2. Click on **Directory**.
3. Go to **your county**, then click **your name**.
4. Click **Request Update**.
5. Update info and click **Submit**.

REQUEST UPDATE

A large, light blue silhouette of a dome, similar to the Tennessee State Capitol, serves as a background for the text. The letters 'CTAS' are prominently displayed in the center of the dome.

CTAS

Promoting

*better county
government*

**through direct technical
assistance to county officials
and their associations**

County Technical Assistance Service

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