



Enroll in COCTP

Interested in becoming a Certified Public Administrator? Enroll in our County Officials Certificate Training Program (COCTP) today. Follow these easy steps to get started:

www.ctas.tennessee.edu/training

- Step 1** Click Training on our website
- Step 2** Choose **COCTP** from the Program dropdown menu
- Step 3** Click Enroll Now in **COCTP**
- Step 4** Fill out the Training Requests form & Choose **COCTP Enrollment**
Please provide ALL information and indicate how your \$300 enrollment fee will be paid (check, purchase order, or credit card).
- Step 5** Receive confirmation email from **CTAS Support**
This email contains important information about your enrollment – please read it in its entirety!