

# COUNTY OFFICIALS CERTIFICATE TRAINING PROGRAM (COCTP)

## WHY SHOULD I ENROLL?

COCTP is designed to provide specialized, office-specific, technical, administrative, managerial, and leadership training to elected officials and their employees. The goal of the program is to provide comprehensive knowledge to better run county offices.

## WHAT'S REQUIRED?

COCTP requires: completing 7 Core classes; acquiring 65 elective credits (35 credits of County Electives and 30 credits of Choice Electives); scoring at least 70% on the County Government Overview and Exit Exam; and attending the 3-day Capstone Event. There are also the following program fees: \$300 Enrollment fee (one-time), \$300 Capstone fee (one-time), and \$100 Recertification fee (annual).

## FLEXIBILITY TO MEET YOUR NEEDS

We offer classes in both online and in-person formats as well as live and self-paced options. Our in-person classes are scheduled around the state to meet your travel needs.

## ENROLL NOW!

Enroll in COCTP today: Go to <https://www.ctas.tennessee.edu/form/training-requests> and choose COCTP Enrollment as the Type of Request.

## CONTACT

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Please visit our website for more information about COCTP and other CTAS programs.

