# The Role of the Comptroller's Division of Property Assessments

Bryan Kinsey, AAS, TMA - Director

8.21.24

County Officials Orientation Program 2024





## Who We Are

- Comptroller of the Treasury, Jason E. Mumpower
- Office Mission: Make government work better



OF THE TREASURY

#### Who We Are

- DPA Leadership
  - Bryan Kinsey, AAS, TMA Director
  - Ryan Duggin, AAS, TMA Assistant Director
  - Macy Brower, AAS, TMA Assistant Director







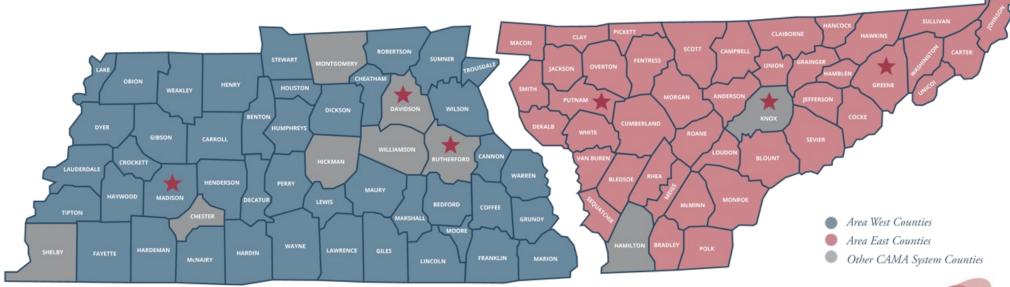
County Officials Orientation Program 2024

- Created by the General Assembly in 1967
- Purpose: Ensure effective administration of property tax
- Staff size: 116
- Six offices across the state
  - Jackson
  - Nashville
  - Murfreesboro
  - Cookeville
  - Knoxville
  - Greeneville

County Officials Orientation Program 2024

#### TENNESSEE COMPTROLLER OF THE TREASURY

## **DPA Offices**



County Officials Orientation Program 2024



- Services include:
  - Appraisal assistance for unique properties
  - Revaluation year support
  - Appraisal ratio studies and current value updates
  - Assessment education and training
  - Administration of Tax Relief Program
  - Oversight responsibilities
  - CAMA system
  - Mapping/GIS support

TENNESSEE COMPTROLLER OF THE TREASURY

County Officials Orientation Program 2024

- Five Departments
  - Administration
  - Assessment Systems
  - Geographic Services
  - Tax Relief
  - Field Operations



County Officials Orientation Program 2024

- Administration
  - DPA Task Center facilitates processes between assessors and DPA Assessment Systems
  - Shipping department makes sure printed materials are shipped to assessors and collectors
  - Front-line communication through public-facing web, emails, phone, etc.
  - Administers the Assessment Education and Certification Program



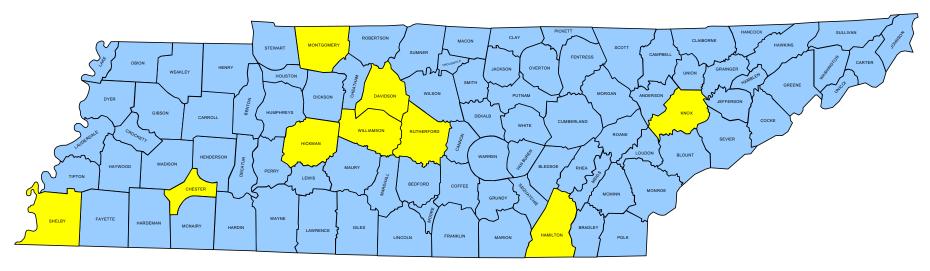
County Officials Orientation Program 2024

- Assessment Systems
  - Assists local governments with property tax administration systems and processes
    - Supporting assessors of property with valuation matters
    - Supporting collecting officials with tax billing
  - Use and support of the IMPACT (Integrated Multi-Processing of Administrative and CAMA Technologies) system
  - Support of Tax Freeze Program



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## **CAMA Systems**









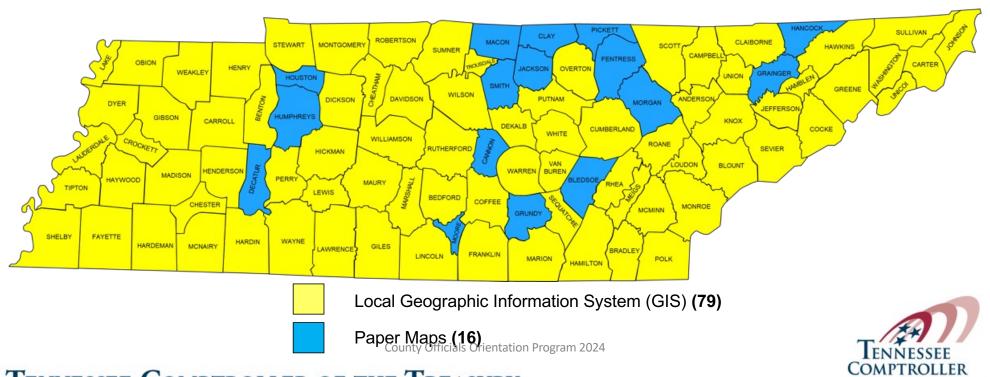


- Geographic Services
  - Develops and uses Geographic Information System (GIS) technology for internal use and to support local assessors of property, local administrators of elections, and others
  - Three key business areas:
    - Parcel boundary mapping
    - Municipal boundary management
    - Redistricting support



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## Mapping Systems



- Tax Relief
  - Property tax assistance to certain qualifying homeowners
    - Low-income elderly or permanently disabled
    - Disabled veterans or surviving widow(er)
  - Statewide program available in every taxing jurisdiction
  - Applications received by collecting officials
  - Applications reviewed/approved/paid by DPA
  - Funded through appropriation by General Assembly
    - Approximately a \$41 million program

TENNESSEE COMPTROLLER OF THE TREASURY

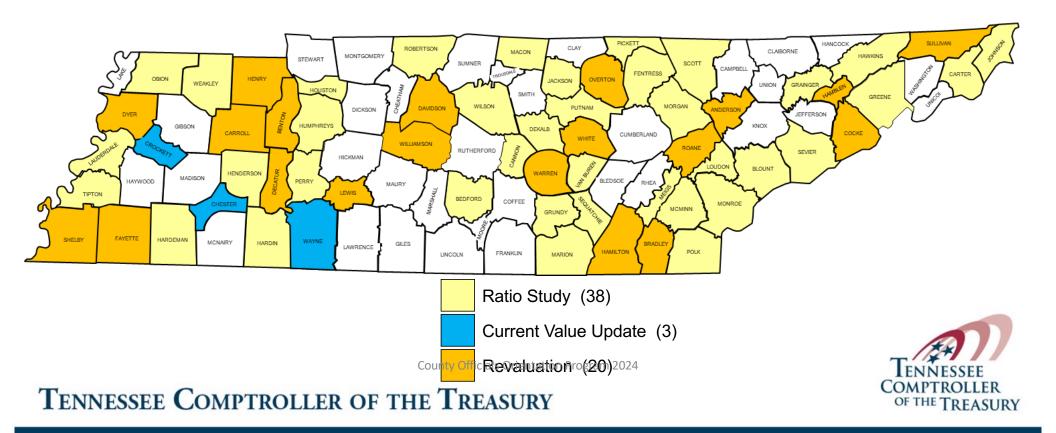
County Officials Orientation Program 2024

- Field Operations
  - Support and oversight of the assessment processes of Tennessee's 95 assessors of property
    - Reappraisal
    - Appraisal ratio studies
    - Current value updates
    - Monitoring/auditing of assessors' offices
  - Five field offices across the state support IMPACT counties
  - "Nashfield" in Nashville supports non-IMPACT counties

TENNESSEE COMPTROLLER OF THE TREASURY

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# 2025 Assessment Activity



# The Duties and Responsibilities of the Assessor's Office

Macy Brower, AAS, TMA – Assistant Director Ryan Duggin, AAS, TMA – Assistant Director

8.21.24

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- Primary responsibility is to locate, identify, and appraise all taxable property for the purpose of achieving fair and equitable assessed values
  - Achieved through discovery, visual inspection, and periodic revaluations
  - Appraisal date: January 1
  - Values typically remain static between reappraisal cycles



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- Tennessee Constitution Article II Section 28
  - All property subject to taxation
  - Legislature may exempt certain properties
  - For purposes of taxation, three classifications
    - Real property
    - Tangible personal property
    - Intangible personal property
  - The above three classifications are further subclassified to create fractional assessments of 5%, 25%, 30%, 40%, and 55%.
  - Assessments must be equal and uniform

County Officials Orientation Program 2024



- Tennessee Code Annotated more on equality and uniformity
  - §67-5-1601 requires that "new improvements ... shall be valued on the same basis as similar improvements were valued during the last revaluation."
  - §67-5-1603 requires that "...no such changed assessments for individual taxpayers shall result in inequality or destroy the uniformity of assessment intended to be achieved by the reappraisal program."

TENNESSEE COMPTROLLER OF THE TREASURY

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- Assessor and Deputy Assessor Oath of Office (TCA §67-1-507)
  - "I ... solemnly swear ... that I will appraise, classify, and assess all taxable property ... according to the Constitution of Tennessee and the laws of the state; that I will truly report all persons who fail or refuse to list their taxable property or who have to my knowledge returned a fraudulent list; and that I will faithfully, impartially and honestly discharge my duties as assessor of property according to the law, to the best of my knowledge and ability, without fear, favor or affection, so help me God."

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# The Role of the Assessor - Real Property



## The Role of the Assessor - Real Property

- Visual inspection (on-site and/or virtual)
  - New construction or major renovation
  - Demolition
- Maintenance of ownership records
  - Name
  - Address (mailing and physical property address)
  - Property boundaries
- Program of sales verification
  - Sales reflective of market value
  - Sales of "non-arm's length" transactions
- Cyclical revaluation

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## The Role of the Assessor - Real Property

- County-wide reappraisal of real property
  - Performed periodically to update all property values in a jurisdiction to market value
  - Every county on a 4-, 5-, or 6-year cycle
    - Illustration of 5-year cycle
      - Years 1 4 Visual Inspection
      - Year 5 Revaluation
  - Responsibility of assessor with training, support, technical assistance, and supervision by DPA
  - Revenue neutral due to "truth in taxation" certified tax rate

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## The Role of the Assessor - Personal Property



OF THE TREASURY

## The Role of the Assessor - Personal Property

- Maintenance of ownership records
  - Name
  - Address (mailing and physical property address)
  - "Situs" location
- Audit program
  - Desk reviews
  - Site reviews/inspection
  - Comprehensive audits by professional firm
- Unique from real in that it's self-reported
- Unique from real in that it's revalued annually

County Officials Orientation Program 2024



	- FURNITURE, FIXTURE			GROUP 4	4 - AIRCRAFT, BOATS,	AND TOWERS		GROUP 6 - BILLBOARDS, TANKS, AND PIPELINES				
ALL OTHE	R PROPERTY NOT LIS	TED IN ANOTHER GRO	DUP	YEAR	COST ON FILE	REVISED COST	DEPR	YEAR	COST ON FILE	REVISED COST	DEPR	
YEAR	COST ON FILE	REVISED COST	DEPR	2023	200		.92	2023			.94	
2023	\$574,906		.88	2022			.85	2022			.88	
2022	\$2,241,450		.75	2021			.77	2021			.81	
2021	\$29,994,190		.63	2020			.69	2020			.75	
2020			.50	2019			.62	2019			.69	
2019			.38	2018			.54	2018			.63	
2018 PRIOR			.25 .20	2017			.46	2017			.56	
	\$32,810,546		.20	2016	)		.38	2016			.50	
TOTAL				2015			.31	2015				
GROUP 2 -	- COMPUTERS, COPIER	RS, PERIPHERALS, A	ND TOOLS	2014			.23				.44	
				PRIOR			.20	2014			.38	
YEAR	COST ON FILE	REVISED COST	DEPR				.20	2013			.31	
2023	\$160,162		.67	TOTAL				2012			.25	
2022	\$426,179			5 - MANUFACTURING			PRIOR			.20		
PRIOR	\$2,540,100		.20	YEAR	COST ON FILE	REVISED COST	DEPR	TOTAL				
TOTAL	\$3,126,441			2023			.88	TOTAL				
GROUP 3 -	- MOLDS, DIES, AND JI	GS		2022			.75	GROUP 9 - VEHICLES				
YEAR	COST ON FILE	REVISED COST	DEPR	2021			.63	YEAR	COST ON FILE	REVISED COST	DEPR	
2023			.75	2020			.50	2023	COSTONFILE	REVISED COST	.80	
2022			.50	2019			.38	2023			.60	
2021			.25	2018			.25	2021			.40	
PRIOR			.20	PRIOR		-	.20	PRIOR			.20	
Q 000/2014-00/2020/0			.20	FRIOR			.20	TOTAL				
TOTAL				TOTAL								
GROUP 7 -	- SCRAP PROPERTY			GROUP 8	3 - RAW MATERIALS A	ND SUPPLIES		GROUP 10 - CONSTRUCTION IN PROCESS				
YEAR	COST ON FILE	REVISED COST	DEPR	YEAR	COST ON FILE	REVISED COST	DEPR	YEAR	COST ON FILE	REVISED COST	T DEPR	
ALL			.02	ALL	\$172,811		1.00	ALL		1	.15	

### The Role of the Assessor - CAMA

- Computer-Assisted Mass Appraisal (CAMA)
  - Not single property (fee) appraisal, but groups of properties all at once
    - Single property (fee) appraisal: an appraisal done by a professional appraiser for a fee, often for individuals or investors who are considering purchasing a property
    - Mass appraisal: the systematic process of valuing a group of properties by using market data, standardized methods, and statistical modeling
  - Used to assess both real and personal property



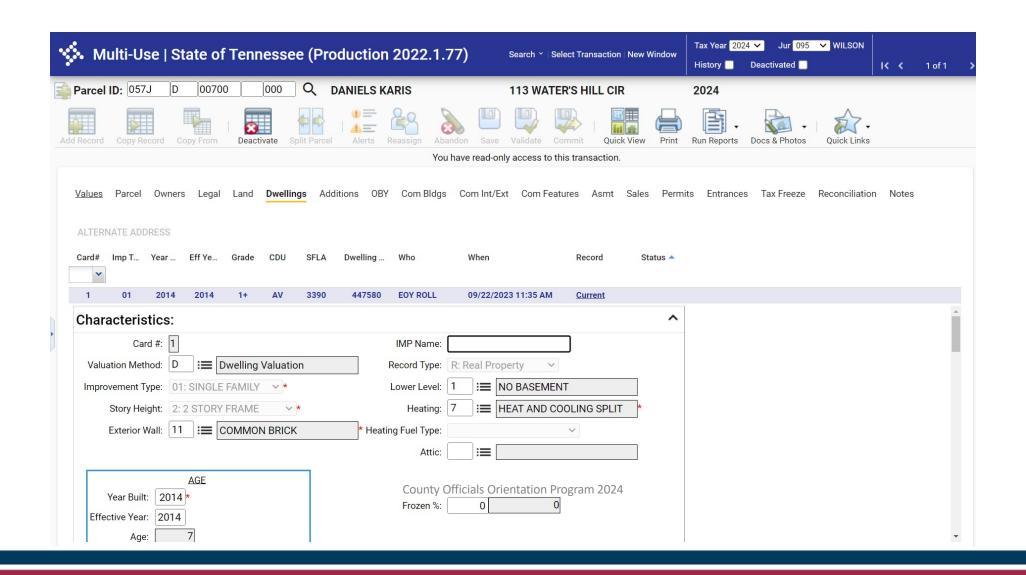
County Officials Orientation Program 2024

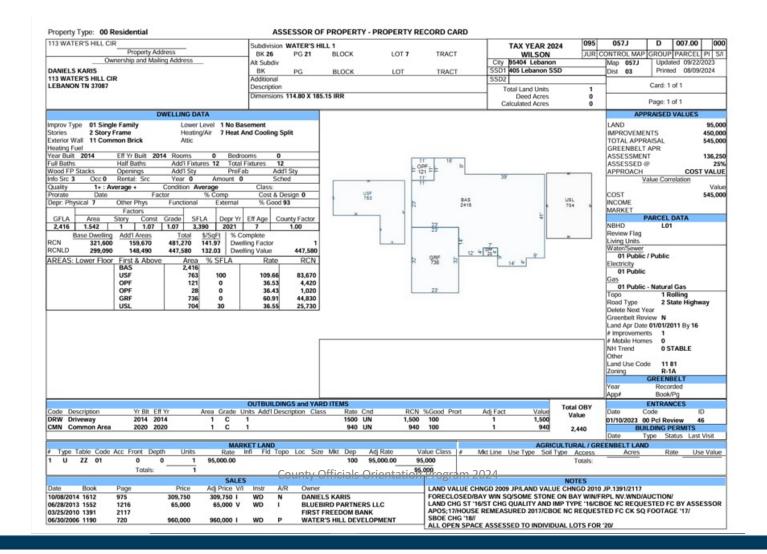
#### The Role of the Assessor - CAMA

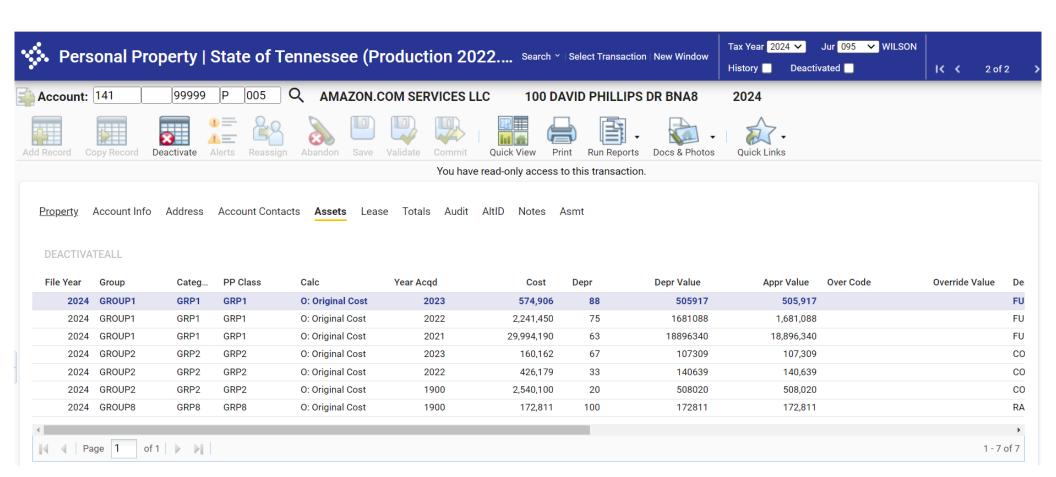
- Computer-Assisted Mass Appraisal (CAMA)
  - Provides one location to:
    - Record ownership information (real and personal)
    - Record owned assets and leased equipment (personal)
    - Maintain physical characteristics (real)
    - Store sales (market) data (real)
    - Develop appraised values (real and personal)
  - Comptroller's Office provides a CAMA system known as IMPACT, used by 86 of the 95 counties
    - Integrated Multi-Processing of Administrative and CAMA Technologies (IMPACT)

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County Officials Orientation Program 2024

#### PROPERTY TYPE: Industrial

#### STATE OF TENNESSEE PERSONAL PROPERTY APPRAISAL CARD

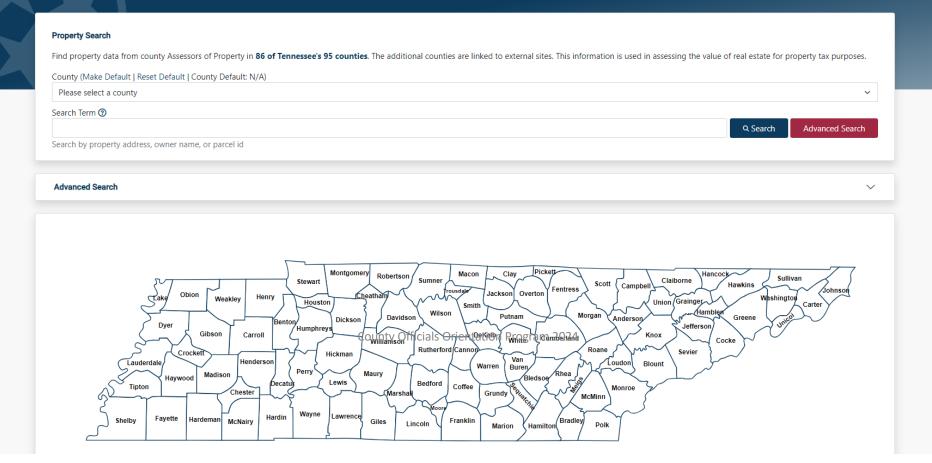
#### ACCOUNT STATUS: Active

100 DAV	ID PHILLIPS DR BN	NA8	E	BUS COD	E:	42199 OTH	ER MISCELLA	ANEOUS DURABLE		TAX YE	ΔR	2024	141		99999	P	005
	PROPERTY ADD	RESS		CONTACT	Г:	JOSEPH LO			WIL				CONTROL	MAP GROUP	PARCE	. PI	SI
BUSINE	SS NAME AND MA		DRESS	PHONE:		206-266-1209			CITY			,		UPDATE	D: 02/27	7/24	
	V.COM SERVICES L			CORPORA	ATE PHONE	:			SSD1	000				PRINTE	08/09	9/24 03:	53 PM
% TAX [	EPT		E	BUSINES	S OWNER:	AMAZON.COM	M SERVICES L	LLC	SSD2	000					Page 1	of 1	
PO BOX	80416		F	REAL EST	OWNER:				DIST	23		MAP 141		AP	PRAISED		S
SEATTLE WA 98108-0416				SALES TAX#: BUSINESS LICENSE#:						YEAR APPR         2023         DEPR YEAR           ASSET LIST YR         2024         BUS STARTED           DISCOVERY         03/16/22         SMALL ACCT			2024 TOTA		PRAISAL		012,124
D/B/A												REVIEW NEEDED	N	Assessme	nt @ 30%	\$0,0	603,637
STANDA	ARD VALUE													APPR	ISAL BY	GROU	P
	FURNITURE, FIXTURES, 0			ALL GR	ROUP 4 - AIRC	RAFT, TOWERS, A	ND BOATS		GROUP 6 - BIL	LLBOARDS, TA	ANKS,	AND PIPELINES		GROUP 1			083,345
OTHER PR	OPERTY NOT LISTED IN A	NOTHER GR	OUP	YE	AR	COST	DEPR	VALUE	YEAR	CO	ST	DEPR	VALUE	GROUP 2 GROUP 3		\$	755,968 \$0
YEAR	COST	DEPR	VAL	UE 20	23	\$0	92	\$0	2023		\$0	94	\$0	GROUP 4			\$0 \$0
2023	\$574,906	88	\$505,9		22	\$0	85		2022		\$0	88	\$0	GROUP 5			\$0
2022	\$2,241,450	75	\$1,681,0	088 20	21	\$0	77	\$0	2021		\$0	81	\$0	GROUP 6			\$0
2021	\$29,994,190	63	\$18,896,3	340 20	20	\$0	69	\$0	2020		\$0	75	\$0	GROUP 7 GROUP 8		9	\$0 172.811
2020	\$0	50		\$0 20	19	\$0	62	\$0	2019		\$0	69	\$0	GROUP 9		•	\$0
2019	\$0	38		\$0 20	18	\$0	54	\$0	2018		\$0	63	\$0	GROUP 10			\$0
2018	\$0	25		\$0 20	17	\$0	46	\$0	2017		\$0	56	\$0	POLLUTION CO	NTROL		\$0
PRIOR	\$0	20		\$0 20	16	\$0	38	\$0	2016		\$0	50	\$0	APPRAIS	SAL BY C	ATEGO	DRY
TOTAL	\$32,810,546		\$21,083,3	345 20	15	\$0	31	\$0	2015		\$0	44	\$0	STANDARD VA	LUE	\$22,	012,124
	COMPUTERS, COPIERS,	PERIPHERAL	S, FAX MACHI	INES 20	14	\$0	23	\$0	2014		\$0	38	\$0	LEASED PROP			\$0
AND TOOL	S			PF	RIOR	\$0	20	\$0	2013		\$0	31	\$0	NONSTANDAR POLLUTION CO			\$0 \$0
YEAR	COST	DEPR	VAL	UE TO	TAL	\$0		\$0	2012		\$0	25	\$0	FOLLO HON OC	MINOL		90
2023	\$160,162	67	\$107,3	309 GR	ROUP 5 - MAN	UFACTURING MAC	HINERY		PRIOR		\$0	20	\$0	UNIT	COMPAI	RISON	
2022	\$426,179	33	\$140,6	639 YE	AR	COST	DEPR	VALUE	TOTAL		\$0		\$0	TYPE			
PRIOR	\$2,540,100	20	\$508,0	020 20	23	\$0	88	\$0	GROUP 9 - VE	HICLES				NUMBER			
TOTAL	\$3,126,441		\$755,9	968 20	22	\$0	75	\$0	YEAR	co	ST	DEPR	VALUE	\$ PER UNIT			
GROUP 3	MOLDS, DIES, AND JIGS			20	21	\$0	63	\$0	2023		\$0	80	\$0	SCI	IEDULE I	DATA	
YEAR	COST	DEPR	VAL	UE 20	20	\$0	50	\$0	2022		\$0	60	\$0	ASSESSMENT	TYPE		Regular
2023	\$0	75		\$0 20	19	\$0	38	\$0	2021		\$0	40	\$0	SCHEDULE TY	PE		Original
2022	\$0	50		\$0 20	18	\$0	25	\$0	PRIOR		\$0	20	\$0	FURNISHED		1	11/13/23
2021	\$0	25		\$0 PF	RIOR	\$0	20	\$0	TOTAL		\$0		\$0	RETURNED		(	02/27/24
PRIOR	\$0	20		\$0 TC	TAL	\$0		\$0						REVIEWED			
TOTAL	\$0			\$0										BY			
GROUP 7	SCRAP PROPERTY			GR	OUP 8 - RAW	MATERIALS AND	SUPPLIES		GROUP 10 - C	ONSTRUCTIO	N IN F	PROCESS			UDIT DA	TA	
YEAR	COST	DEPR	VAL	UE YE	AR	COST	DEPR	VALUE	YEAR	CO	ST	DEPR	VALUE	INITIATED 07/2		LETED 03	3/20/2024
ALL	\$0	2		\$0 AL	L	\$172,811	100	\$172,811	ALL		\$0	15	\$0	FROM		THRU	
														TYPE B			

ANNUAL	. HISTORY					NOTES				
TAX YR	PROP TYPE	ASMT TYPE	APPRAISAL	ASSESSMENT	RATIO	EQUALIZED ASMT	ADJ APPRAISAL	CHG REASON	YR INIT	2022 & 2023 TMA AUDIT- DISC
2023	09	R	\$25,744,294	\$7,723,288	.6976	\$5,387,766	\$0	33		
2022	09	R	\$28,276,318	\$8,482,895	1	\$8,482,895	\$0	20		
2021			\$0	\$0	1	\$0	\$0			
2020			\$0	\$0	.7912	\$0	\$0			
2019			\$0	\$0	.8592	\$0	\$0			
2018			\$0	\$0	.8592	County #0	fficials (3)	ientatio	n Pro	gram 2024
2017			\$0	\$0	1	\$0	\$0	Terreació		6141112021
2016			\$0	\$0	1	\$0	\$0			
2015			\$0	\$0	.8925	\$0	\$0			
2014			\$0	\$0	.9742	\$0	\$0			



#### Tennessee Property Assessment Data





Search Comptroller

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How to Calculate Your Tax Bill

Assessment vs Taxation

Assessment Schedule

Tangible Personal Property



Assessment Education

Reports/Handbooks/Reference

Assessment Information for Each County

DPA Field Operations



Redistricting

Parcel Data Stewardship

Land Use

Municipal Boundaries

IMPACT

What is IMPACT

About the Vendor

IMPACT FAQs

## **Upcoming Comptroller Events**

- New Assessor Orientation
  - September 22-23, 2024
  - Montgomery Bell State Park
  - Fun ... Informative ... FREE
- 33<sup>rd</sup> Annual Assessor Retreat
  - September 23-25, 2024
  - Montgomery Bell State Park
  - Learn ... Grow ... Expand Your Network



County Officials Orientation Program 2024

## Questions?

Contact: Bryan Kinsey 615.401.7971 <a href="mailto:bryan.kinsey@cot.tn.gov">bryan.kinsey@cot.tn.gov</a>

Ryan Duggin 615.736.6060 <a href="mailto:ryan.duggin@cot.tn.gov">ryan.duggin@cot.tn.gov</a>

Macy Brower 615.401.3023 <u>macy.brower@cot.tn.gov</u>

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