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# Hospital

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We hope this information will be useful to you; reference to it will assist you with many of the questions that will arise in your tenure with county government. However, the *Tennessee Code Annotated* and other relevant laws or regulations should always be consulted before any action is taken based upon the contents of this document.

Please feel free to contact us if you have questions or comments regarding this information or any other CTAS website material.

Sincerely,

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# Hospital Adminstrator

## Private Acts of 1967-68 Chapter 233

**COMPILER'S NOTE:** Sections 1,2,3,4,5,6,7,8, and 11 were deleted in their entirety by Private Acts of 1969, Chapter 189, found in this volume, which created the Memphis and Shelby County Board of Hospital Trustees.

**SECTION 9.** That there is hereby established the office of Administrator of the Shelby County Hospital. The Administrator shall hold his office for a term of one (1) year, unless;removed upon written charges filed before the Board of Trustees of the Shelby County Hospital,in which case the Administrator may be removed from office by the concurrence of five (5)members of the Board. The Administrator shall be a person of good business capacity; shall not be a practicing physician; shall give his entire time and attention to the duties of the office; and shall select in accordance with Shelby County regulations all employees, agents and servants for the conduct of such hospital, such selections being subject to approval by the Board of Trustees. It shall be the Administrator's duty to purchase all provisions and materials necessary for the hospital, and to keep accurate account of all purchases made, and to submit, monthly or bimonthly as required, all payrolls and invoices duly approved by the Board of Trustees to the Shelby County Commission for payment as all other such items are required to be paid. The Administrator shall have charge of all the employees and property in and about the hospital, but he shall at all times be subject to the direction and control of the Board of Trustees. It shall be the Administrator's duty to faithfully carry out, or cause to be carried out, the treatment of patients as directed by the medical staff; to collect all moneys due from pay patients and turn same over to the County Comptroller as other such moneys are required to be deposited; and to make monthly reports to the Board of Trustees of all outstanding accounts and collections. The Administrator shall make full reports of all admissions to the hospital, of all deaths, and all convalescents; and shall keep available at the hospital a record of each patient admitted, setting forth his or her place of residence, nationality, sex, disease, and such other facts and circumstances as the medical staff shall direct. The Administrator shall promulgate and keep current a manual containing the operating procedures of the hospital. Before entering upon said duties, the Administrator shall give a bond in the penalty of five thousand dollars (\$5,000.00) to secure the faithful performance of said duties.

**SECTION 10.** That the Board of Trustees shall include in its budget each year an amount designated as the recommended salary for the Administrator; provided that such amount shall be considered as an independent budgetary item and shall be either approved or disapproved independent of the remaining budget. The Shelby County Commission shall either approve the recommended salary or disapprove same and designate such an amount as it deems proper.

**SECTION 12.** That the provisions of this Act are hereby declared to be severable, and if any of its sections, provisions, sentences, phrases, or parts be held unconstitutional or void, the remainder of this Act shall continue in full force and effect, it being the legislative intent now hereby declared that this Act would have been passed even if such unconstitutional or void matter had not been included herein.

**SECTION 13.** That all laws or parts of laws in conflict herewith are hereby repealed.

**SECTION 14.** That this Act shall have no effect unless approved by a two-thirds ( $\frac{2}{3}$ ) vote of the Quarterly County Court of Shelby County not more than one hundred twenty (120) days subsequent to its approval by the Chief Executive of this State or after its otherwise effective date. Its approval or non-approval shall be proclaimed by the presiding officer of the Quarterly County Court of Shelby County and shall be certified by him to the Secretary of State.

**SECTION 15.** That this Act shall be effective from and after its passage, the public welfare requiring it, but the provisions thereof shall not become operative until validated as provided in Section 14 hereof and as otherwise provided in this Act.

Passed: May 18, 1967.

## Board of Trustees Private Acts of 1969 Chapter 189

**SECTION 1.** That the County of Shelby be and it is hereby authorized by and through its Quarterly

County Court and Board of Commissioners to enter into contracts with the City of Memphis through its proper authorities for the operation, maintenance and control of the Shelby County Hospital, Oakville Memorial Hospital and the City of Memphis hospitals.

**SECTION 2.** That there shall be and hereby is established a Board of Hospital Trustees, to be known as the "MEMPHIS AND SHELBY COUNTY BOARD OF HOSPITAL TRUSTEES", which shall consist of fifteen (15) members who shall be vested with the power and authority to manage and control the operation of all of said hospitals, both within and without the corporate limits of the City of Memphis. Said Memphis and Shelby County Board of Hospital Trustees shall assume the authority to manage and control the operation of all of said hospitals at such time as the present Boards of Trustees of said hospitals are divested of the power and authority heretofore vested in them by Private Acts of the State of Tennessee and Ordinances and Resolutions of the legislative bodies of Shelby County and the City of Memphis.

**SECTION 3.** That the Memphis and Shelby County Board of Hospital Trustees herein created shall be vested with authority for the management and control of any and all hospitals presently operated or hereinafter constructed or acquired by Shelby County, either independently of, or jointly with, the City of Memphis.

**SECTION 4.** That the Quarterly Court of Shelby County and the Board of Commissioners of Shelby County be and they are hereby authorized by agreement with the Mayor and the legislative body of the City of Memphis to create and establish the appointment of, tenure of service, and qualifications of the Memphis and Shelby County Board of Hospital Trustees; such agreement, if made, to be evidenced by an Ordinance passed by the legislative body of the City of Memphis, the terms of such Ordinance shall be embodied in and concurred in by a Resolution of the Quarterly Court of Shelby County.

**SECTION 5.** That the Quarterly Court of Shelby County be and they are hereby authorized to appropriate and expend such sums as are necessary to carry out the provisions of this Act.

**SECTION 6.** That Chapter 209, of the Private Acts of 1917, Chapter 387 of the Private Acts of 1917, Chapter 292, of the Private Acts of 1919, Chapter 467 of the Private Acts of 1927, are repealed insofar as any parts of the same are in conflict with this Act.

**SECTION 7.** That Chapter 233 of the Private Acts of 1967 is hereby repealed by deleting the following Sections in their entirety: Sections 1,2,3,4,5,6,7,8, and 11.

**SECTION 8.** That the members of the Board of Trustees of the Shelby County Hospital and the Board of Trustees of Oakville Memorial Hospital, all of whom have rendered creditable service to their respective institutions, and the people of Shelby County, be and they are authorized to continue to serve as Advisory Members to the Memphis and Shelby County Board of Hospital Trustees during the remainder of their respective appointive terms.

**SECTION 9.** That the provisions of this Act are hereby declared to be severable, and if any of its sections, provisions, sentences, phrases, or parts be held unconstitutional or void, the remainder of this Act shall continue in full force and effect, it being the legislative intent now hereby declared that this Act would have been passed even if such unconstitutional or void matter had not been included herein.

**SECTION 10.** That all laws or parts of laws in conflict herewith are hereby repealed.

**SECTION 11.** That this Act shall have no effect unless approved by a two-thirds ( $\frac{2}{3}$ ) vote of the Quarterly County Court of Shelby County not more than One Hundred Twenty (120) days subsequent to its approval by the Chief Executive of this State or after its otherwise effective date. Its approval or non-approval shall be proclaimed by the Presiding Officer of the Quarterly County Court of Shelby County and shall be certified by him to the Secretary of State.

**SECTION 12.** That this Act shall be effective from and after its passage, the public welfare requiring it, but the provisions thereof shall not become operative until validated as provided in Section 11 hereof and as otherwise provided in this Act.

Passed: May 9, 1969.

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