



County Technical Assistance Service  
INSTITUTE *for* PUBLIC SERVICE

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# Standard Fees

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Dear Reader:

The following document was created from the CTAS website ([ctas.tennessee.edu](http://ctas.tennessee.edu)). This website is maintained by CTAS staff and seeks to represent the most current information regarding issues relative to Tennessee county government.

We hope this information will be useful to you; reference to it will assist you with many of the questions that will arise in your tenure with county government. However, the *Tennessee Code Annotated* and other relevant laws or regulations should always be consulted before any action is taken based upon the contents of this document.

Please feel free to contact us if you have questions or comments regarding this information or any other CTAS website material.

Sincerely,

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## Standard Fees

Reference Number: CTAS-794

The standard fees which a register may charge are summarized as follows:

	No charge
(1) Military discharges (T.C.A. § 8-21-1001)	15.00
(2) For each plat, map or survey (T.C.A. § 8-21-1001)	10.00
(3) For each document (other than UCC military discharge, plat, map, survey, corporate charter), page size not to exceed 8 1/2 x 14" (T.C.A. § 8-21-1001)	5.00
(4) For each instrument in a document in excess of one instrument (T.C.A. § 8-21-1001)	5.00
(5) For each page in a document in excess of two pages (T.C.A. § 8-21-1001)	5.00
(6) For a certified copy of a plat, map or survey (T.C.A. § 8-21-1001)	1.00
(7) For a certified copy of a document other than a plat, map or survey, page size not to exceed 8 1/2 x 14," per page (T.C.A. § 8-21-1001)	15.00
(8) For filing or recording a UCC record plus per page in excess of ten pages (T.C.A. § 47-9-525)	.50
(9) For each additional name in a UCC record required to be indexed (T.C.A. § 47-9-525)	15.00
(10) For a copy of any UCC record, per page (T.C.A. § 47-9-525)	1.00
(11) For issuing each receipt for state taxes (T.C.A. § 67-4-409)	1.00
(12) For recording any corporate charters or related documents plus fifty cents (50¢) per page in excess of five (T.C.A. § 48-11-303)	5.00 .50
(13) For recording certificates of limited partnership plus \$.50 per page in excess of five (T.C.A. § 61-2-206)	5.00 .50
(14) For recording limited liability company (LLC) documents plus per page in excess of five (T.C.A. § 48-204-101)	5.00 .50
(15) For making a transcript, collation, and index regarding worn or mutilated records per 100 words (T.C.A. § 10-7-114)	1.00

A document is defined as the entire writing offered for registration, which may contain one or more instruments. An instrument is defined as a legal writing that gives formal expression to or evidence of a complete legal act or agreement requiring a separate index entry. For example, a document that contains a deed and a release of a deed of trust contains two instruments, and a document that contains three assignments of a deed of trust contains three instruments.

Military discharges are recorded without any fee being charged (standard fee or computer fee). T.C.A. § 8-21-1001(a)(1). Op. Tenn. Atty. Gen. 98-192 (October 8, 1998).

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