

March 11, 2025

## **Budget Preparation Form/Personnel**

Dear Reader:

The following document was created from the CTAS website (ctas.tennessee.edu). This website is maintained by CTAS staff and seeks to represent the most current information regarding issues relative to Tennessee county government.

We hope this information will be useful to you; reference to it will assist you with many of the questions that will arise in your tenure with county government. However, the *Tennessee Code Annotated* and other relevant laws or regulations should always be consulted before any action is taken based upon the contents of this document.

Please feel free to contact us if you have questions or comments regarding this information or any other CTAS website material.

Sincerely,

The University of Tennessee County Technical Assistance Service 226 Anne Dallas Dudley Boulevard, Suite 400 Nashville, Tennessee 37219 615.532.3555 phone 615.532.3699 fax www.ctas.tennessee.edu 

## **Budget Preparation Form/Personnel** Reference Number: CTAS-2090

**Budget Form B** 

## **Budget Preparation Form/Personnel**

\_\_\_\_\_, County, Tennessee Estimated Requirement for Employee Services and Proposed Compensation Schedule for Fiscal Year Beginning July 1,

SUBMITTED BY:							FUND: DEPARTMENT: ACCOUNT CODE:			
CODE NO.	JOB TITLE OR POSITION INCLUDE OPEN POSITIONS)	EMPLOYEE NAME	FISCAL YEAR 20020 RATE HOURLY BHAREKLY OR MONTHLY	AUTHORIZED TOTAL ANNUAL COMPENSATION INCLUDE LONGEVITIY)	PISCAL YEAR 20 ANNUAL BASE COLUMN 5 X COST OF LIVING %	LONGEVITY EXPERIENCE		TOTAL ANNUAL COMPENSATION (COLUMN 6+7)	RATE HOURLY BHWEENLY MONTHLY	
NU.	(NOLUCE OPEN POSITIONS)	EMPLOTEE NWIE	ORMONINEY	(NGLODE LONGEVIIII)	OF DVING St	ANCONT	SIEPE	(COLUMN 6+/)	MUNIHLY	
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