



February 05, 2025

Budget Preparation Form/Personnel

Dear Reader:

The following document was created from the CTAS website (ctas.tennessee.edu). This website is maintained by CTAS staff and seeks to represent the most current information regarding issues relative to Tennessee county government.

We hope this information will be useful to you; reference to it will assist you with many of the questions that will arise in your tenure with county government. However, the *Tennessee Code Annotated* and other relevant laws or regulations should always be consulted before any action is taken based upon the contents of this document.

Please feel free to contact us if you have questions or comments regarding this information or any other CTAS website material.

Sincerely,

The University of Tennessee
County Technical Assistance Service
226 Anne Dallas Dudley Boulevard, Suite 400
Nashville, Tennessee 37219
615.532.3555 phone
615.532.3699 fax
www.ctas.tennessee.edu

Table of Contents

Budget Preparation Form/Personnel	3
--	----------

Budget Preparation Form/Personnel

Reference Number: CTAS-2090

Budget Form B

Budget Preparation Form/Personnel

_____ County, Tennessee

Estimated Requirement for Employee Services and Proposed Compensation Schedule for Fiscal Year Beginning July 1, _____

SUBMITTED BY: _____
SHEET _____ OF _____

FUND: _____
DEPARTMENT: _____
ACCOUNT CODE: _____

CODE NO.	JOB TITLE OR POSITION (INCLUDE OPEN POSITIONS)	EMPLOYEE NAME	FISCAL YEAR 200 - 20		FISCAL YEAR 20 - 20 PROPOSED			RATE HOURLY BI-WEEKLY MONTHLY
			AUTHORIZED	TOTAL ANNUAL COMPENSATION (INCLUDE LONGEVITY)	ANNUAL BASE COLUMN 5 X COST OF LIVING %	LONGEVITY EXPERIENCE AMOUNT	STEP #	

Source URL: <https://www.ctas.tennessee.edu/eli/budget-preparation-formpersonnel>