



November 22, 2024

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# Sample Newspaper Notice

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Dear Reader:

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We hope this information will be useful to you; reference to it will assist you with many of the questions that will arise in your tenure with county government. However, the *Tennessee Code Annotated* and other relevant laws or regulations should always be consulted before any action is taken based upon the contents of this document.

Please feel free to contact us if you have questions or comments regarding this information or any other CTAS website material.

Sincerely,

The University of Tennessee  
County Technical Assistance Service  
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# Sample Newspaper Notice

Reference Number: CTAS-2084  
 Notice for Newspaper

\_\_\_\_\_ County, Tennessee  
 Proposed Budget  
 For the Fiscal Year Ending 20\_\_

|  | Actual<br>20__-__ | Estimated<br>20__-__ | Estimated<br>20__-__ |
|--|-------------------|----------------------|----------------------|
| <b>General Fund</b>                                |                   |                      |                      |
| <u>Estimated Revenues &amp; Other Sources</u>      |                   |                      |                      |
| Local Taxes  | \$1,434,942       | \$1,678,558          | \$1,732,457          |
| State of Tennessee                                 | 693,206           | 1,177,386            | 877,680              |
| Federal Government                                 | 451,309           | 114,910              | 290,000              |
| Other Sources                                      | 616,810           | 70,200               | 525,023              |
| Total Estimated Revenues & Other Sources           | \$3,196,267       | \$3,041,054          | \$3,425,160          |
| <br><u>Estimated Expenditures &amp; Other Uses</u> |                   |                      |                      |
| Salaries   | \$1,401,490       | 1,492,701            | 1,536,429            |
| Other Cost   | 1,557,051         | 1,357,786            | 1,166,234            |
| Total Estimated Expenditures & Other Uses          | \$2,958,541       | \$2,850,487          | \$2,702,663          |
| <br>Estimated Beginning Fund Balance-June1         | <br>\$599,926     | <br>\$837,652        | <br>\$1,028,219      |
| Estimated Ending Fund Balance-June 30              | \$837,652         | \$1,028,219          | \$1,750,716          |

|                    |    |    |    |
|--------------------|----|----|----|
| Employee Positions | 50 | 51 | 53 |
|--------------------|----|----|----|

**Highway/Public Works Department**

Estimated Revenues & Other Sources

|   |             |             |              |
|---|-------------|-------------|--------------|
| Local Taxes                             | \$25,540    | \$21,668    | \$18,000     |
| State of Tennessee                      | 1,445,823   | 1,498,188   | \$1,530,181< |
| Federal Government                      | 530,951     | 124,395     | -            |
| Total Estimated Revenue & Other Sources | \$2,002,314 | \$1,644,251 | \$1,548,181  |

Estimated Expenditures & Other Uses

|   |             |             |             |
|---|-------------|-------------|-------------|
| Salaries                                  | \$378,393   | \$370,216   | \$521,021   |
| Other Cost                                | \$1,526,188 | 957,615     | \$1,037,306 |
| Total Estimated Expenditures & Other Uses | \$1,904,581 | \$1,327,831 | \$1,558,327 |

|   |           |           |           |
|---|-----------|-----------|-----------|
| Estimated Beginning Fund Balance-June 1 | \$171,303 | \$269,036 | \$585,456 |
| Estimated Ending Fund Balance-June 30   | \$269,036 | \$585,456 | \$575,310 |
| Employee Positions                      | 18        | 18        | 23        |

**General Purpose School Fund**

Estimated Revenues & Other Sources

|   |             |             |             |
|---|-------------|-------------|-------------|
| Local Taxes                             | \$1,384,227 | \$1,350,361 | \$1,307,000 |
| State of Tennessee                      | 6,823,514   | 7,019,232   | 7,085,385   |
| Federal Government                      | 141,262     | 144,897     | 148,406     |
| Total Estimated Revenue & Other Sources | \$8,349,003 | \$8,514,490 | \$8,540,791 |

Estimated Expenditures & Other Uses

|   |             |             |             |
|---|-------------|-------------|-------------|
| Salaries                                  | \$5,407,698 | \$5,650,875 | \$5,941,797 |
| Other Cost                                | 2,901,982   | 3,012,356   | 3,317,194   |
| Total Estimated Expenditures & Other Uses | \$8,309,680 | \$8,663,231 | \$9,258,991 |

|   |             |             |             |
|---|-------------|-------------|-------------|
| Estimated Beginning Fund Balance-June 1 | \$1,226,002 | \$1,265,325 | \$1,116,584 |
| Estimated Ending Fund Balance-June 30   | \$1,265,325 | \$1,116,584 | \$398,384   |
| Employee Positions                      | 229         | 334         | 340         |

**Debt Service Fund**

Estimated Revenues & Other Sources

|   |           |           |           |
|---|-----------|-----------|-----------|
| Local Taxes                             | \$386,756 | \$373,995 | \$460,765 |
| Other Sources                           | 330,372   | 315,664   | 317,450   |
| Total Estimated Revenue & Other Sources | \$717,128 | \$689,659 | \$778,215 |

Estimated Expenditures & Other Uses

|   |           |           |           |
|---|-----------|-----------|-----------|
| Debt Service Cost                       | \$757,535 | \$806,018 | \$799,111 |
| Estimated Beginning Fund Balance-June 1 | \$209,585 | \$169,178 | \$52,819  |
| Estimated Ending Fund Balance-June 30   | \$169,178 | \$52,819  | \$31,923  |

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