**RESOLUTION NO. \_\_\_\_\_**

**TO ADOPT A PUBLIC RECORDS POLICY FOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY GOVERNMENT**

WHEREAS, Tenn. Code Ann. § 10-7-503(g), 2016 Public Chapter 722, requires county entities to adopt a public records policy by July 1, 2017; and

WHEREAS, Tenn. Code Ann. § 8-4-604(a)(4), 2016 Public Chapter 722, requires the office of open records counsel (OORC) to establish a model public records policy; and

WHEREAS, the OORC’s model public records policy requires county entities to make certain selections under the policy; and

WHEREAS, \_\_\_\_\_\_\_\_\_\_\_ County desires to adopt the OORC’s model public records policy with the necessary selections;

NOW THEREFORE, BE IT RESOLVED by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ County legislative body meeting in \_\_\_\_\_\_\_\_\_ session at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Tennessee, on this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2017, that:

SECTION 1. The model public records policy developed by the OORC with the selections and revisions chosen by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ County is attached to this resolution and is hereby adopted as the Public Records Policy for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ County.

SECTION 2. County entities may adopt separate policies or, by default, accept this policy as the public records policy for the entity. Unless a separate policy is adopted by a county entity, this policy shall apply to each county entity.

SECTION 3. This resolution shall take effect July 1, 2017, the public welfare requiring it.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2017.

APPROVED: ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County Mayor County Clerk